



Me aro koe ki te ha o Hineahuone
"Pay heed to the dignity of women"

**Te Puawaitanga
ki Ōtautahi Trust**

Mō tātou a mō ngā uri a muri ake nei
"For us and for those who will come after us"

Position Description

Role Title:	Registered Nurse – Vaccinator and Disease State Management
Service:	Rapuora - Māori Mobile Disease State Management Nursing Service
Reporting to:	Oranga Team Leader

Organisation Vision

Safe, healthy, stable, and connected whānau securing positive futures for all generations.

Whakatauki

Me aro koe ki te hā o Hineahuone

Pay heed to the dignity of women

Mō tatou, ā, mō ka uri ā muri ake nei

For us and our children who come after us

Organisation Mission

We enhance the health and wellbeing of Māori/women and their whānau to achieve their aspirations.

Organisation Values

RAPUORA - *in search of excellence in health*

MANAAKITANGA - *support, nurture and take care of*

WHANAUNGATANGA - *belonging, respectful relationships and whakapapa.*

WAIRUATANGA - *spirituality, mental wellbeing, cultural identity, and balance*

KOTAHITANGA - *unity, common purpose, and cohesiveness*

RANGATIRATANGA - *leadership, cultural identity, responsibility, and accountability*

PUAWAITANGA - *nurturing, empowerment and development of oneself and one's whānau.*

AROHA - *love, compassion, and empathy*

Purpose of the role

To deliver and support clinics offering vaccines, both Covid-19 and seasonal influenza.

The delivery of individual and group education to client whānau of Rapuora regarding management of their disease state. This will include medication management, nutrition and lifestyle, health promotion, self-management, and support.

To provide nursing services as part of Rapuora mobile nursing team who work with adult Māori with a primary focus on those who have, or are at risk of respiratory disease, diabetes, and heart disease.

The Registered Nurse will operate in a manner that recognises and reflects Māori values and beliefs and aligns to Te Puawaitanga ki Ōtautahi values and core principles.

Context

Across Aotearoa the health outcomes for the Māori population are significantly poorer than for non-Māori. There are multiple reasons for this including: cost of health services, transport barriers, cultural differences, and access barriers. The Rapuora mobile nursing service exists to support whānau to access health services and information as a contribution to reducing these health inequalities. Rapuora provide whānau centred health promotion, health education, assessment, early detection, and health care planning. The service strives to ensure whānau develop knowledge and understanding of their disease state and receive the full range of primary and secondary care support necessary to manage and improve their health.

The Covid-19 vaccination campaign wants to ensure free vaccine is available to everyone in Aotearoa, this role contributes to this goal. Equity and Te Tiriti o Waitangi are the overarching principles for the COVID-19 Vaccine and Immunisation programme. To achieve equity for priority groups (Māori, Pacific, and people with disabilities) and actively protect Te Tiriti rights of Māori, requires specific responses, resources, and activities to be developed and implemented.

Key Accountabilities/Tasks

1. Delivery and support of vaccine clinics (Covid-19 and seasonal influenza)

The Rapuora team are involved in the support and delivery of vaccines to client whānau – primarily the influenza and COVID-19 vaccines. A key aspect of this role is to support the delivery of vaccines in a manner that is appropriate, respectful, and timely to whānau within a kaupapa Māori environment. This will include:

- 1.1 Working with other agencies at the designated Whānau Ora Covid-19 vaccination centre at Nga Hau e Whā marae, Pages Road, Aranui, Christchurch.
- 1.2 Support with Covid-19 pop-up clinics held on Papatipu Runanga and other marae.
- 1.3 Assisting with the delivery of the seasonal influenza vaccine to kaumatua in their home, or at relevant community events.
- 1.4 Work alongside other vaccination kaimahi - project management, administration, manaaki navigators, and registered nurses to plan, organise and deliver vaccine clinics.
 - Delivery of vaccine will be responsive: at designated clinics, pop-up clinics, and (where appropriate) in the home.
 - Ensure 'wrap around' care provided to client whānau accessing the clinics. Connect to other services if required.
 - Undertake the mandatory and clinical training and training up-dates required for vaccine delivery.
 - Vaccine administration including cold chain requisites.
 - CIR documentation and recording.
 - Safe disposal of clinical waste
 - PPE use as per recommendations and national guidelines.
 - Follow organisational and national policies in relation to vaccination programmes.

2. Group education and intervention

Develop a program of education, intervention, and support for client whānau of the Rapuora service that is delivered within a kaupapa Māori framework.

- 2.1 Work with the Rapuora team to plan, organise and prioritise group education topics.
- 2.2 Consult with client whānau of Rapuora for input and insight into their priorities for group intervention.
- 2.3 Liaise with community health groups and services and Rongoā practitioners to support the program.
- 2.4 Provide and facilitate evidence based, up to date education and information.
- 2.5 Work closely with the Rapuora team to ensure safety and well-being of client whānau accessing the group program.
- 2.6 Regularly review and evaluate the effectiveness of group program and adapt, as necessary.
- 2.7 Seek feedback from whānau.

3. Mobile Nursing Service - Rapuora.

To support the Rapuora service to provide a mobile home visiting nursing service that is appropriate, respectful, and timely to whānau within a kaupapa Māori environment.

3.1 With client whānau undertake the following

- Health needs assessment
- Health management plan
- Completion of tasks as per the plan
- Review of progress/health outcomes

3.2 Facilitate early identification of health issues, by

- Building a successful relationship
- Increasing whānau understanding of their condition through
 - listening, education and resources
 - the health services available for them
- Improving access to care
- Supporting whānau to be able to self-manage their wellbeing.

3.3 Ensure all reporting is accurate and managed to specified timelines. This includes:

- Client files – both electronic and hard copy
- Data activity sheets
- Monthly and quarterly reporting requirements
- Client exits and enrolments.
- Working closely with the Administration team

Te Puawaitanga ki Ōtautahi operates within a constantly changing environment, regarding technological advances, integration of kaupapa Māori research into practice, availability of data to develop service delivery. As such, this role must contribute to identifying and piloting new service developments and business opportunities.

4. Relationships and Networks

- 4.1 Build and maintain relationships with both internal and external stakeholders including:
 - Team and service members
 - Te Puawaitanga ki Ōtautahi kaimahi
 - Health system personnel
 - Community networks
- 4.2 Build relationships with clients and whānau in a manner that is explicitly guided by a kaupapa Māori approach.

5 Organisation, Team and Service Player

- 5.1 Contribute professionally to the organisation in a positive manner that supports team functionality.
- 5.2 Participate in organisation activities as required including:
 - Monthly Full House hui
 - Team and Service hui
 - Supervision
 - Strategic and Operational Planning
 - Cultural Development
- 5.3 Develop an understanding of the external environment within which the service operates.
- 5.4 At all times, work in accordance with Te Puawaitanga ki Ōtautahi policies and procedures

6 Professional Development

- 6.1 Participate in professional learning and development as identified in position reviews. Including your own cultural knowledge.
- 6.2 Participate in regular planned supervision.
- 6.3 Participate in individual position planning and review meetings.
- 6.4 Ensure nursing skills are maintained and updated through professional development and research.

7 Health and Safety

- 7.1 Ensure compliance with legislative requirements including:
 - RN Practising Certificate including education hours, code of conduct.
 - Drivers Licence – full and unrestricted
- 7.2 Take individual responsibility for Health and Safety practices and
 - Be personally responsible for your own and others health and safety at work.
 - Promote and participate in health and safety, maintain a safe workplace, and ensure that any safety equipment is always used correctly.
 - Be familiar and work within the policy and procedures of Te Puawaitanga.
 - Always establish and insist upon safe practices.

8 Information Technology

Computer skills are essential as integral to the role. Ongoing development in the use of IT is expected for the role.

- Utilise Te Puawaitanga ki Ōtautahi Microsoft Office software e.g. Word, Outlook, Excel, PowerPoint.
- Skill with computers/laptops, smart phones, APPs and other IT equipment is essential.
- Maintenance of case notes, plans etc and the use of patient management systems Profile and HealthOne.

The key tasks/accountabilities of the role may change from time to time so that Te Puawaitanga ki Ōtautahi is able to adapt to changes in the business environment.

Required skills, experience, and qualifications.

- NZ Registered Nurse with current unrestricted Annual Practising Certificate.
- A minimum of two years RN experience, preferably medical experience.
- A lived experience of Tikanga Māori, cultural values and beliefs that are important to Māori and their whānau.
- Experience in establishing effective working relationships with whānau and other key stakeholders.
- Drivers Licence – full and unrestricted

Desired qualifications and experience

- Authorised or provisional vaccinator
- Current comprehensive first aid certificate.
- Experience of group facilitation, delivery of health education
- Post graduate study and experience in relevant areas e.g., diabetes, asthma, heart failure

Key competencies

- Whānau centric - ability and desire to focus attention on meeting the needs of client whānau.
- Integrity - has a high work ethic combined with honesty and ability to achieve results.
- Relational - commitment and ability to build purposeful communication with a range of people.
- Professionalism - represents the organisation favourably and delivers on promises.
- Culturally-wise - ability to work successfully with Māori and other ethnic groups, understanding of Te Tiriti o Waitangi.
- Planning and Organisation – ability to work efficiently delivering work on time and to a high standard.
- Valuing Diversity – Ability to work successfully with people of all views and preferences, recognising and respecting differences.
- Time Management - ability to effectively prioritise and execute tasks.
- Flexibility - can adapt approach and plans to fit with changing conditions, tasks, responsibilities, or people.

Employee signature: _____

Date: _____

