



Me aro koe ki te ha o Hineahuone
"Pay heed to the dignity of women"

**Te Puawaitanga
ki Ōtautahi Trust**

Mō tātou a mō ngā uri a muri ake nei
"For us and for those who will come after us"

Position Description

Registered Nurse – Tamariki Ora/Well Child service

Organisation Vision

Safe, healthy, stable and connected whānau securing positive futures for all generations

Whakatauki

Me aro koe ki te ha o Hineahuone

Pay heed to the dignity of women

Mō tātou a mō ngā uri a muri ake nei

For us and our children who come after us

Organisation Mission

We enhance the health and wellbeing of Māori/women and their whānau to achieve their aspirations

Organisation Values

RAPUORA - *in search of excellence in health*

MANAAKITANGA - *support, nurture and take care of*

WHANAUNGATANGA - *belonging, respectful relationships and whakapapa*

WAIRUATANGA - *spirituality, mental wellbeing, cultural identity and balance*

KOTAHITANGA - *unity, common purpose and cohesiveness*

RANGATIRATANGA - *leadership, cultural identity, responsibility and accountability*

PUAWAITANGA - *nurturing, empowerment and development of oneself and one's whānau;*

AROHA- *love, compassion and empathy*

About the role:

The role supports the health and wellbeing of pepi, tamariki and their whānau by delivering the Tamariki Ora/Well Child service within Te Puawaitanga ki Ōtautahi Trust. This role is informed by the national Tamariki Ora/Well Child guidelines as well as contract specifications with the CDHB.

Kaimahi must be committed to working according to Te Puawaitanga's guiding documents including its plans and policies.

Key Accountabilities

1. Tamariki Ora Service

- i. Work with tamariki and their whānau with a strength-based model of care and carry out assessments as per the Tamariki Ora/ Well Child schedule.
- ii. To provide health promotion, health education and support parenting according to best practice guidelines.
- iii. Deliver the service in a way that is meaningful and supportive for whānau and achieves health and well-being for tamariki.
- iv. Provide appropriate and timely health, growth and development assessments to tamariki that is respectful and within a kaupapa Māori environment.
- v. Carry out the whānau health needs assessment and work with client whānau, social worker, Kaiwhakapuawai to achieve these outcomes.
- vi. Be a supportive and contributing member of the Tamariki Ora Service

2. Case Load Management

- i. Able to plan, organise and work efficiently in order to deliver the required core and additional visits
- ii. Able to work in a client centred manner, ensure all clinical practice is evidence based and skills in engaging with whānau reflect this.

3. Reporting

- i. Ensure all reporting is accurate and managed to specified timelines.

4. Professional Development

- i. Participate in professional learning and development to enhance individual capability and performance.
- ii. Participate in regular planned supervision and individual performance planning and review meetings.
- iii. Ensure nursing skills are maintained and updated through professional development and research.
- iv. Maintain currency of knowledge and look to improve processes/procedures as a result.

5. Relationships – to ensure whānau access opportunities in their community

- i. Build trusting and respectful relations with client whānau
- ii. Build and maintain purposeful relationships with external stakeholders, being clear and strategic about the purpose of the interaction and its outcome.
- iii. Ensure a collegial approach with all Te Puawaitanga kaimahi and positively support and contribute to agency policies, procedures, development and special character.

6. Information Technology

- i. Utilise Te Puawaitanga Microsoft Office software e.g. Word, Outlook, Excel.
- ii. Experience with computers, smart phones, and other IT equipment

7. Health and Safety

- i. All staff will have individual responsibility for health and safety practices and will:
 - a. Be personally responsible for their own and others health and safety at work
 - b. Promote and participate in health and safety, maintain a safe workplace, and ensure that any safety equipment is used correctly at the all times
- ii. Always establish and insist upon safe methods and safe practices
- iii. Comply with legislation and Te Puawaitanga's policy and procedures

The key accountabilities of the role may change from time to time so that Te Puawaitanga is able to adapt to changes in the business environment.

Required skills, experience and qualifications

Registered Nurse with current practising certificate.

Experience working with Māori and within a kaupapa Māori environment.

Understanding and commitment to Te Tiriti o Waitangi

Current unrestricted driver's license

Excellent interpersonal and organisational skills

Proven ability to work in a team environment as well as confident to work independently

Preferred skills, experience and qualifications

Post graduate qualification in Primary Health Care endorsed in Child and Family Health

Current first aid certificate.

A lived experience of Tikanga Māori, cultural values and beliefs that are important to Māori and their whānau

Commitment and/or experience working in a Whānau Ora way.

Key competencies

Whānau centric - ability and desire to focus attention on meeting the needs of client whānau

Generous with knowledge, ideas, energy and contribution to the workplace

Integrity - has a high work ethic combined with honesty and ability to achieve results

Relational - commitment and ability to build purposeful communication with a range of people

Professionalism - represents the organisation favourably and delivers on promises

Culturally-wise - ability to work successfully with Māori and other ethnic groups

Planning and Organisation – ability to work efficiently delivering work on time and to a high standard

Valuing Diversity – ability to work successfully with people of all views and preferences, recognising and respecting differences

Time Management - ability to effectively prioritise and execute tasks

Flexibility - can adapt approach and plans to fit with changing conditions, tasks, responsibilities, or people.

Signed by:

(Name of position holder)

Date: