



Me aro koe ki te ha o Hineahuone
"Pay heed to the dignity of women"

**Te Puawaitanga
ki Ōtautahi Trust**

Mō tātou a mō ngā uri a muri ake nei
"For us and for those who will come after us"

Position Description

Role Title: Registered Nurse – Tamariki Ora Well Child service
Responsible to: Team Leader Tamariki Ora Well Child service
Hours: Permanent full time, 40 hours per week

Organisation Vision

Safe, healthy, stable and connected whānau securing positive futures for all generations

Whakatauki

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Organisation Mission

We enhance the health and wellbeing of Māori/women and their whānau to achieve their aspirations

Organisation Values

RAPUORA - in search of excellence in health

MANAAKITANGA - support, nurture and take care of

WHANAUNGATANGA - belonging, respectful relationships and whakapapa

WAIRUATANGA - spirituality, mental wellbeing, cultural identity and balance

KOTAHITANGA - unity, common purpose and cohesiveness

RANGATIRATANGA - leadership, cultural identity, responsibility and accountability

PUAWAITANGA - nurturing, empowerment and development of oneself and one's whānau;

AROHA - love, compassion and empathy

About the role:

The role supports the health and wellbeing of pēpi, tamariki and their whānau by delivering the Tamariki Ora Well Child service within Te Puawaitanga ki Ōtautahi Trust (the 'Trust'). This role is informed by the national Tamariki Ora Well Child guidelines as well as contract specifications with the Te Aka Whai Ora (Māori Health Authority).

Kaimahi must be committed to working according to the Trust's guiding documents including its plans and policies.

Key Accountabilities

1. Tamariki Ora Well Child Service

- i. Work with tamariki and their whānau with a strength-based model of care and carry out assessments as per the Tamariki Ora Well Child schedule.
- ii. To provide health promotion, health education and support parenting according to best practice guidelines.
- iii. Deliver the service in a way that is meaningful and supportive for whānau and achieves health and well-being for tamariki.
- iv. Provide appropriate and timely health, growth and development assessments to tamariki that is respectful and within a kaupapa Māori environment.
- v. Carry out the whānau health needs assessment and work with client whānau, social worker, Kaiwhakapuawai to achieve these outcomes.
- vi. Be a supportive and contributing member of the Tamariki Ora Well Child Service.



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2. Case Load Management

- i. Able to plan, organise and work efficiently in order to deliver the required core and additional visits.
- ii. Able to work in a whānau centred manner, ensure all clinical practice is evidence based and skills in engaging with whānau reflect this.

3. Reporting

- i. Ensure all reporting is accurate and managed to specified timelines.

4. Professional Development

- i. Participate in professional learning and development to enhance individual capability and performance.
- ii. Participate in regular planned supervision, individual performance planning and review meetings.
- iii. Ensure nursing skills are maintained and updated through professional development and research.
- iv. Maintain currency of knowledge and look to improve processes and/or procedures as a result.

5. Relationships and Networks

5.1 Build and maintain relationships with both internal and external stakeholders including:

- Te Puawaitanga ki Ōtautahi Trust kaimahi
- Health system personnel
- Community networks

5.2 Build relationships with clients and whānau in a manner that is explicitly guided by a kaupapa Māori approach.

6. Information Technology

- i. Utilise Te Puawaitanga Microsoft Office software e.g. Word, Outlook, Excel
- ii. Experience with computers, smart phones, and other IT equipment
- iii. Patient management system and record keeping on Ara Whānui

7. Health and Safety

- i. Recognise individual responsibility for workplace Health & Safety under the Health and Safety at work Act 2015 (HSWA 2015).
- ii. Promote and participate in health and safety, maintain a safe workplace, and ensure that any safety equipment is always used correctly.
- iii. Implements organisational policies and procedures, legislation, and guidelines across both organisations.
- iv. Ensure reports are filed for all incidents and near misses that involve yourself and/or your team

The key accountabilities of the role may change from time to time so that Te Puawaitanga is able to adapt to changes in the business environment.



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Required skills, experience, and qualifications

- Registered Nurse with current practising certificate.
- Experience working with Māori and within a kaupapa Māori environment.
- Understanding and commitment to Te Tiriti o Waitangi
- Current unrestricted full driver's license
- Excellent interpersonal and organisational skills
- Proven ability to work in a team environment as well as confident to work independently

Preferred skills, experience, and qualifications

- Post graduate qualification in Primary Health Care endorsed in Child and Family Health
- Current first aid certificate including CPR Immediate.
- A lived experience of Tikanga Māori, cultural values and beliefs that are important to Māori and their whānau
- Commitment and/or experience working in a Whānau Ora way.

Key competencies

- Able to work to the kaupapa of the organisation's values.
- Whānau centric - ability and desire to focus attention on meeting the needs of client whānau.
- Integrity - has a high work ethic combined with honesty and ability to achieve results.
- Self-directed and motivated to be working at the top of your scope.
- Relational - commitment and ability to build purposeful communication with a range of people.
- Professionalism - represents the organisation favourably and delivers on promises.
- Culturally-wise - ability to work successfully with Māori and other ethnic groups, understanding of Te Tiriti o Waitangi.
- Planning and Organisation – ability to work efficiently delivering work on time and to a high standard.
- Valuing Diversity – Ability to work successfully with people of all views and preferences, recognising and respecting differences.
- Time Management - ability to effectively prioritise and execute tasks.
- Flexibility - can adapt approach and plans to fit with changing conditions, tasks, responsibilities, or people.
- Empathy and understanding of trauma – informed care and how to tautoko whanau.

Employee signature:

Date:

(Name of position holder)